

**CHILDREN AND FAMILIES COMMISSION
OF PLACER COUNTY**

Meeting Minutes, May 8, 2003

Shiloh Center, Auburn, CA.

AMENDED MINUTES

Attendees (Commissioners & Staff):

Jill Harper, Chair, Commissioner & PCOE Administrator of Child Development Programs
Raymond Merz, Commissioner & Director of Placer County Health & Human Services
Harriet White, Commissioner & Board of Supervisors – District 3
Dr. Sandra Naylor-Goodwin, Commissioner & Director for the California Institute for Mental Health
Dr. Richard Burton, Commissioner & Placer County Health Officer
Mindy Danovaro, Commissioner, Director of Development and Outreach, CALSTAR
Sabrina Thompson, County Counsel
Don Ferretti, CFC Coordinator & HHS Principal Management Analyst
David Gray, Evaluation Consultant
Nancy Baggett, CFC Staff Systems Analyst, HHS Administration
Bobbie Reagan, CFC Administrative Staff, HHS Administration

Commissioners via Teleconferencing

Tamara Lieberman, Vice Chair, Commissioner & Tahoe Community Foundation

Commissioners & Staff Not in Attendance:

All were present

Public Attendees:

Veronica Vasquez, UCCE-Nutrition Best
Getta Dolinsek, WPUSD-PCN
Michele Fisch, UCLE-Nutrition Best
Judy Moore, Sutter Roseville Medical Center/PCN
Francine Nunes, PCOE-Child Care Local Planning Council

Public Attendees via Teleconferencing

Kim Bradley, Community Collaborative of Tahoe Truckee
Susan Fernandes, PCOE-Program Manager, Tahoe

Call Meeting to Order

Meeting called to order by Jill Harper, Chair at 4:37 p.m.

I. Public Comment

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action at this meeting on items not published on this agenda.

Susan Fernandes thanked the Children and Families Commission for the great success of the May 2nd Outcome Faire.

II. Approval of Minutes from Meeting held April 10, 2003

Correction to page 2, IV. Commissioner Reports, second sentence, "... we are the first providers" ... correction to read, "... the Commission supported a program to help providers become accredited". Minutes approved as corrected.

III. Commission Action Items

1. Continue the "Retention Incentive for the Early Learning Staff Program" by rolling over unspent funds (estimated to be approximately \$450,000) and applying for new State funds with the CFC contributing up to \$50,000 during FY 2003-05 to be matched by the State. (Discussion and Motion Held until after Action Item No. 4)

Don presented an explanation on the above request from the CRC. Commissioner Burton asked if the matching funds have to specifically be used for retention. Francine answered that the funds must be related to the project. Commissioner White remarked that she feels this is a vital program and believes it to be a good deal. Commissioner Naylor-Goodwin stated that the CRC is being flexible taking advantage of opportunities when they occur. The CRC has recommended that the CFC proceed with their request.

MOTION TO ROLL OVER UNSPENT FUNDS AND APPLY FOR NEW STATE FUNDS WITH CFC CONTRIBUTING UP TO \$50K DURING FY2003/05 TO BE MATCHED BY THE STATE.

White / Merz

ROLL CALL VOTE

Ayes: Naylor-Goodwin / Lieberman / Merz / White / Burton / Danovaro
Noes: None
Absent: None
Abstained: Harper

2. The Charter for the Community Resource Committee was approved by the Commission in November 2002 with a provision that it be evaluated in six (6) months. However, due to the time it took to recruit and appoint additional members, the Committee has just begun to meet. This is a request to extend the evaluation period for another six (6) months. No discussion followed.

MOTION TO EXTEND THE EVALUATION PERIOD FOR THE CRC CHARTER FOR ANOTHER SIX MONTHS

Merz / Burton

ROLL CALL VOTE

Ayes: Lieberman / Naylor-Goodwin / Burton / Merz / Harper / Danovaro

Noes: None

Absent: White

3. The following CFC Partners were funded by the CFC through June 30, 2004. In keeping with CFC intent to make funding decisions based on "outcome data", each Partner listed below has participated in one or more meetings to review their "outcome data". Based on these conversations, the CFC staff and the CRC recommends approval of new contracts as follows:

<u>CFC Partner</u>	<u>Funding</u>
ARC Early Head Start	\$ 17,900
Breastfeeding Coalition	\$ 67,000
Chana Teen Parent Program	\$ 77,420
Child Abuse Prevention – Home Visit	\$325,000
Golden Sierra Life Skills	\$ 57,308
HHS Managed Care	\$ 65,000
Kids Involuntarily Inhaling Smoke (KIIS)	\$ 59,056
KBFRF-Truckee Tahoe Community Foundation	\$151,000
Multi-Disciplinary Interview Center	\$ 59,561
Nutrition Coalition	\$304,000
PCOE Child Care Services	\$157,313
PCOE-Hanen Training	\$ 23,280
Ride to Walk	\$ 45,000
Rocklin Unified School District	\$ 46,700
Safe Kids Coalition	\$ 26,000
Sierra Vista Community Center	\$ 3,500
Superior Court Family Facilitator	\$ 51,000
Superior Court Family Intervention-STEP	\$192,200
Sutter Auburn Faith Foundation (Baby Track)	\$ 13,958
TTUSD Children's Dental Services	\$ 75,740
TTUSD School Readiness	\$145,797
WPUSD Preschool Coalition	\$130,945
Total	\$2,094,678

Discussion followed with Commissioner Harper mentioning that she had attended the Outcome Faire and was extremely impressed with the quality of the information that was presented by our CFC Partners. It is very obvious that the concept is "working" and "working well".

Commissioner Merz asked if the funding amounts for the Partners are the same as last year, if there were any increases or decreases, and if there were any adjustments in the balances? Staff replied that the funding is the same as originally allocated for the full period of time without any increase or decrease and no changes in the balances. Commissioner Merz also asked if this list was a complete list of Partners. Staff responded that there is still one outstanding Partner scheduled for re-evaluation and not included with the current list.

Amended to read: Staff responded that there is still one Partner scheduled for re-evaluation and not included with the current list.

MOTION TO APPROVE THE ABOVE LIST OF CFC PARTNER CONTRACTS WITH THE EXCEPTION OF THE FOLLOWING PARTNERS WHICH WILL BE APPROVED SEPARATELY

Danovaro / Burton

HHS Managed Care
KBFRF – Truckee Tahoe Community Foundation
PCOE Child Care Services
PCOE Hanen Training

ROLL CALL VOTE

Ayes: Lieberman / Merz / Danovaro / Naylor-Goodwin / Harper / Burton

Noes: None

Absent: White

MOTION TO APPROVE THE CFC PARTNER CONTRACT WITH HHS MANAGED CARE

Harper / Lieberman

No discussion followed.

ROLL CALL VOTE

Ayes: Harper / Lieberman / Naylor-Goodwin / Burton / Danovaro

Noes: None

Absent: White

Abstained: Merz

**MOTION TO APPROVE THE CFC PARTNER CONTRACT WITH KBFRC-
TRUCKEE TAHOE COMMUNITY FOUNDATION**

Naylor-Goodwin / Danovaro

No discussion followed.

ROLL CALL VOTE

Ayes: Harper / Merz / Naylor-Goodwin / Danovaro / Burton

Noes: None

Absent: White

Abstained: Lieberman

**MOTION TO APPROVE THE CFC PARTNER CONTRACTS WITH PCOE CHILD
CARE SERVICES AND PCOE HANEN TRAINING**

Naylor-Goodwin / Burton

No discussion followed.

ROLL CALL VOTE

Ayes: Naylor-Goodwin / Lieberman / Merz / Danovaro / Burton

Noes: None

Absent: White

Abstained: Harper

Commissioner Merz asked about the future continuation of these contracts. Staff replied that this is the third and final year for funding. The CRC is meeting this month and will be doing strategic planning for new funding time frames.

4. The U.C. Cooperative Extension operates the Early Literacy Program and acts as the fiscal agent for the Nutrition Coalition. Although the Early Literacy Program is achieving their outcomes, the funding for the program ends on June 30. There is however, approximately \$15,000 in unspent funds (due to extra time needed for start up). The action requested is that the Early Literacy "carry over funds" be added to the Nutrition Coalition agreement, which will allow the Nutrition Coalition to add literacy component and continue this activity to provide parents with the knowledge, skills, support and enthusiasm to help their children achieve early literacy and kindergarten preparedness.

Don mentioned how this unique situation (UC Co-op Extension is running one program and being the fiscal agent for the Nutrition Coalition) could possibly be a role model in the future for other CFC Partners to share resources to keep the network functioning. This is an excellent and creative way to work within available dollar amounts plus allowing some program extensions.

Commissioner Lieberman asked if the Nutrition group would use staff from the Literacy program to continue putting on their program. Veronica (Nutrition Coalition) answered that yes they will use staff to continue those works with the concept of "nutrition".

**MOTION TO CARRY OVER FUNDS FROM THE EARLY LITERACY PROGRAM
TO THE NUTRITION COALITION AGREEMENT**

Burton / Danovaro

ROLL CALL VOTE

Ayes: Lieberman / Burton / White / Merz / Danovaro / Naylor-Goodwin /
Harper
Noes: None
Absent: None

IV. Commissioner Reports

• **Sandra Naylor-Goodwin – CRC Report**

The CRC is becoming very productive and useful as a committee and beginning to develop processes. It was a good decision to form this committee, which will serve the intention of the Commission well.

• **Harriet White – First Five Web Site**

Attended her 3rd State First Five Meeting and was introduced to the Geographical Information System (GIS) which allows you to locate numerous programs for schools, medical assistance, statistics, and much more. Suggested other Commissioners go to the web site via First Five Home page. Delivered a copy of the GIS handout to Bud Nobley, Superintendent of Schools, for his information.

• **Tamara Lieberman – Telecommunications**

Tamara is very thankful that we are able to teleconference this meeting since there is inclement weather in her area.

• **Jill Harper – First Five Conference**

Jill provided an overview from the conference in April. The information gathered was quite inspiring and fascinating. Although the State does not have funding to proceed with these programs they are moving ahead with the planning. Establishing qualifications for private providers, rates they might pay, developing curriculum to align pre-school with the K12 system, etc. Forty-two States have implemented some version of universal pre-school. She thanked the Commission for allowing her and others to attend.

V. Advisory Committee Reports

• **Community Collaborative of Tahoe/Truckee – Kim Bradley**

Kim presented an overview of the Children's Vocal Group including a handout announcing Kid's Day, Sunday, May 18th at the North Tahoe Community Conference Center in Kings Beach, from 11 am to 3 pm. June 12th will be Music Night with a popular Latino band entertaining. The Cinco de Mayo celebration at the KidZone resulted in the biggest turnout they have ever experienced and was

quite successful. The Children's group will also be focusing on coordinating efforts in creating a joint infant toddler center.

Kim also reported on the Youth Group and mentioned the Night with Pizza, which pooled all the youth from Tahoe/Truckee together to recognize the leadership they have accomplished within the community and their plans for forming a regional Youth Advisory.

Another focus for the Community Collaborative is on building a cultural community and their plan on acquiring a by-lingual counselor in order to better serve the area.

The Dental Initiative had their first training with parents, which was very successful. Commissioner Harper mentioned how impressed she was with the Dental Groups presentation at the Outcome Faire and noted that they really have accomplished amazing things in a very short time. Kim added that they had recently convened a meeting with a group of Truckee dentists to clarify their needs and to connect with Nevada County dentists in an effort to become more regionally supportive.

Commissioner White asked if their Youth Group included the Boys & Girls Club? Kim commented that yes, they are an active part and well represented.

Kim also thanked Don for the Learning Conversation Focus training, which is already proving to be quite a useful tool.

- **Placer Collaborative Network – Getta Dolinick, Judy Moore Guest**

Provided an overview from notes on the PCN meeting, which focused on re-organization from the greater collaborative of the PCN. Some comments from the meeting included:

- ❖ More user friendly
- ❖ Becoming more focused with the Management Committee meeting on a more frequent basis.
- ❖ Notifications about the Management Committee to be mailed.

Introduced Judy Moore who had completed a presentation at the PCN meeting on Pathways to Collaboration, which is a grant sponsored by the W.K. Kellogg Foundation and put together by the Center for Advancement of the Collaborative Strategies and Health. Judy provided details on the grant description, process and benefits of applying for the grant, which they did.

- **Child Care Local Planning Council – Francine Nunes**

Francine thanked the Commission for allowing her to attend the First Five Conference. Very beneficial.

Francine provided a summary of upcoming projects and activities:

- ❖ Winding down 2nd year retention Grant. Preparing to write next grant.
- ❖ Council looking at setting priority for State Budget Child Care and Development Program.
- ❖ Handout – “Community Building Event”, July 12, 2003 Facilitated by Don Ferretti.
- ❖ Collecting data to prepare the Economic Impact Report.

VI. Coordinator Report – Don Ferretti

Don provided informative comments on how creating links between partners of special needs children really works. The links should include other community contacts that are not normally associated with special needs programs if the network is to be resilient. Regardless of whether a person has a child with special needs or not, they are affected by social, economic and cultural impacts of serving the special need populations.

Main objective at the upcoming CRC meeting will be to outline procedures and create a timeline and plan for future processing and disbursement of Prop.10 funds. We do not want to wait until June 2004 to figure out how to sustain results getting programs that are scheduled to end on June 30, 2004.

Web Site Update – Meeting with Sabrina to correct contract wording. All is a go and the contract will be sent back to Trilogy for their signature next week. As soon as Jill signs it on behalf of the CFC we can begin the launch activities.

For the June CFC meeting Don would like to coordinate a State First Five Presentation for the Commissioners. Questions have been raised in reference to using the “First Five” brand name. This power point presentation provides information to that question. Comments from several Commissioners followed with pros and cons on this issue.

Thank You cards will be sent to all of the Partners who participated in the Outcome Faire, thanking them for their extraordinary efforts and contributions. Don also brought to everyone’s attention that the State conducts a “State Wide Evaluation” (SRI) consisting of a coach, which could attend any function unannounced. This occurred at the Outcome Faire. After conducting random interviews her comment was “That Rob Reiner would have been very impressed with this – he would have said that this is what Prop. 10 is supposed to be about.”

Comment was made that the Commissioners were missed except for Commissioner Harper. This is also the perfect venue to use as an evaluation report on each Partner. Commissioner Naylor-Goodwin suggested that for future planning all suggested dates be emailed to Commissioners for possible scheduling conflicts.

Special Dates to Remember:

- Mental Health Collaborative, May 14, 2003, 3:00 – 4:00 pm at the Shiloh Center.
- Caring about Kids, Second Outcome Data Review, May 15, 2003 9:00 – 11:00 am at the Shiloh Center.

Adjournment

Meeting was adjourned at 5:45 p.m.